APPLICATION AND SUPPORTING MATERIALS FOR UNDERGRADUATES

To review an application and render a decision, the admissions office must receive the following by the appropriate deadlines:

**Application for admission** Candidates may apply online using the Common Application at The Common Application (http://www.commonapp.org) website.

**Application fee** A non-refundable application fee of $55 is charged for each application for undergraduate admission to a university degree program. The fee can be paid as part of the submission of the Common Application via credit card or e-check. For candidates for whom the fee poses a financial hardship, fee waivers are accepted from the College Board, school counselors, or other reputable sources familiar with the applicant’s financial situation. The $55 application fee is waived for first-year applicants applying by Nov. 1 for fall semester admission.

**Official transcripts** from all secondary and (for transfer candidates) all postsecondary course work. Transfer student applicants should send transcripts of all postsecondary courses, including those taken while in high school to ensure greatest opportunity for transfer credit earned. Candidates may not ignore any previous academic work and are expected to provide a full, accurate account of the academic record. Only transcripts sent directly from the issuing agency via electronic submission or mail are considered official.

**Secondary school report** should be completed by the secondary school counselor or other school official who is familiar with the student.

**Standardized testing results** (First-Year candidates only): The university requires first-year candidates to submit results from either the SAT or ACT (with the writing component). UVM’s code for the SAT is 3290 and 4322 for the ACT. Standardized test scores are considered official only if submitted directly from the testing agency. For further information regarding these tests, contact a high school college counseling office or visit the CollegeBoard (http://www.collegeboard.org) and ACT (http://www.act.org) websites.

**Letter of recommendation** All candidates must present one letter of recommendation. First-year students are encouraged to obtain a recommendation from either a college/school counselor or current or recent teacher. Transfer students are encouraged to obtain a recommendation from a current or recent professor.

**Essays** UVM requires one extended essay as part of the Common Application.

**Music majors** Candidates for the Bachelor of Arts in Music or Bachelor of Science in Music Education must contact the music department to arrange for an audition or submit an audition CD or DVD before an application is considered complete. These materials become property of UVM and will not be returned. More information is available at the Department of Music and Dance (http://www.uvm.edu/~music) website.