

## ENROLLMENT

### DEGREE STUDENT STATUS

Definition: Undergraduate degree students who have presented appropriate credentials for admission and have been accepted as students in a degree program. The following actions apply only to degree students.

#### Intercollege Transfers

Degree students may transfer to another college/school within the University. To do so, students must complete the online Change of Major/College form and obtain the approval of the college/school to which they are seeking a transfer. Some programs require the completion of additional application materials. Specific information for each college/school is outlined below.

- College of Agriculture and Life Sciences (CALC): Students currently enrolled in another College or School at UVM who would like to transfer into or pursue a dual degree in CALS should complete the appropriate form(s) available through the myUVM portal. Students are required to have a minimum cumulative GPA of 2.00 to be admitted into a CALS major. Internal transfer inquiries are welcome at any time of the year. To discuss the internal transfer process and curriculum matters, please contact CALS Student Services.
- College of Arts and Sciences (CAS): Students must have a cumulative GPA of 2.00 or higher (in at least 12 credits completed at UVM and within their most recently completed semester) and cannot have any incompletes (INC's) or missing grades. If the student's cumulative GPA is above 2.0 but the most recent semester GPA is below 2.00, the student will be placed on academic probation. If a student has junior or senior standing, the student will be required to meet with a CAS Student Services Advisor prior to the transfer.
- College of Education and Social Services (CESS): A cumulative GPA of at least a 2.50 is required for transfer admission into teacher licensure programs in the College of Education and Social Services. A cumulative GPA of 2.30 is required for transfer admission into the Social Work program. A cumulative GPA of 2.0 is required for admission into the Human Development and Family Science, and the Individually Designed majors.
- College of Engineering & Mathematical Sciences (CEMS): A semester and cumulative GPA of at least 2.00 is required for transfer admission into all programs. Prerequisite courses and minimum grade requirements vary by program. Additional information can be found on the CEMS Internal Transfer Guidelines website.
- College of Nursing and Health Sciences (CNHS): The minimum GPA and prerequisite requirements for transfer vary by program. Transfers will be approved only if space is available and may be conditional upon students satisfactorily completing requirements set out by the new college/program.
- Grossman School of Business (GSB): Students must complete one semester of Economics (ECON 1400 or ECON 1450) and one semester of college-level mathematics [MATH 1212 (or MATH 1234) or STAT 1410 preferred], each with a grade of C- or higher. Any previously completed Business Core classes (if any) will also be assessed during the application review process, and a grade of C- or higher must have been earned in those courses. In addition, a cumulative GPA of 2.75 or higher is required for transfer admission into the Grossman School of Business and students must be in good academic standing (not on trial/academic probation) and may not have any Incomplete or M grades pending.
- Rubenstein School of Environment and Natural Resources (RSENR): Students who have completed at least 12 credits at UVM with a GPA of 2.50 or higher must submit an application for internal transfer by March 15 using the RSENR online internal transfer application form. Student admission is evaluated based on their justification for a switch to RSENR, how their academic and professional goals align with their selected major, and enrollment capacity within individual majors. Students are admitted at the beginning of the fall semester only. Additional information can be found on the RSENR Internal Transfer Guidelines website.

#### Re-entry to the University

Previously enrolled undergraduate students who were working toward a degree and who wish to return to the University following a voluntary leave (including an approved medical withdrawal) should complete the online Re-entry Application. Please review additional information including college-specific requirements on the Office of the Registrar's website. The Admissions Office does not readmit former degree-seeking students. Re-entry applications are reviewed by the Re-entry team upon submission. Email [reentry@uvm.edu](mailto:reentry@uvm.edu) with any questions.

Students wishing to apply for re-entry following an academic dismissal or compassionate leave should contact the Student Services team for their major college/school (i.e. College of Arts and Sciences, Grossman School of Business, etc.).

Students wishing to return to the University after a conduct suspension should contact the Dean of Students office at (802) 656-3380 to schedule a meeting with the Assistant Dean of Students.

Students wishing to return to the University after an approved medical withdrawal must complete the medical withdrawal re-entry process. Applications following a medical withdrawal must be submitted no later than 45 days before the start of the semester. Please review the official medical withdrawal policy and/or contact the Assistant Dean of Students at (802) 656-3380 for additional information.

Students wishing to enroll as an undergraduate who have never been admitted as a degree-seeking student should visit the Undergraduate

Admissions website or contact [admissions@uvm.edu](mailto:admissions@uvm.edu) for guidance on application and enrollment options.

### **Withdrawal from the University**

Degree students who wish to withdraw from the University must first notify (in person or in writing) Student Services in the Dean's Office of their college/school.

### **Medical Withdrawal**

Degree students who wish to withdraw from all current courses at the University for medical reasons must contact Student Services in the Dean's Office of their college/school to discuss the process to medically withdraw. For more information, please refer to the complete policy.

### **Leave of Absence**

A leave of absence means that a student who is eligible for continued enrollment ceases to be enrolled and is guaranteed readmission.

1. Students must submit a request for a leave of absence to their college/school prior to the beginning of the semester that the leave will take effect. Leave requests must be approved by the student's college/school.
2. Leaves are granted for a finite period of time and normally may not exceed 4 semesters.
3. While on leave, the student's status is inactivated. A leave of absence guarantees an individual's readmission only if the student submits a re-entry application by the specified date before the corresponding semester.
4. Upon readmission, students should contact Residential Life to review their on-campus housing options/requirements.
5. Unused financial aid will not be carried over. Upon readmission, students must reapply for financial aid according to the Office of Student Financial Services policies and procedures in effect at that time.

## **NON-DEGREE STUDENT STATUS**

This category applies to non-degree students who have presented minimum credentials, meet the course level prerequisites, and have completed a Professional and Continuing Education (PACE) application form. Non-degree students may enroll in up to 19 credit hours per semester while completing a PACE academic certificate, pursuing professional development, and/or completing admission requirements for an undergraduate or graduate degree program.

Visiting students enrolled at another institution and are in good standing may take courses through PACE. Credit hours earned may be transferable to their home institution. Credit hours earned by non-degree students prior to matriculation into a UVM degree program must be approved by a UVM school or college. Non-degree students enrolling in graduate courses for the purpose of transferring the credits into a graduate degree should review the Non-Degree Student Course Enrollment for Graduate Credit guidelines.

Non-degree students register for courses two weeks (14 days) after course registration opens for UVM degree students.

Selection of courses for those having long-range plans of earning a degree should be made in consultation with information provided by this catalogue. Students interested in making a formal application for admission to the university should contact the Office of Undergraduate or Graduate Admissions. Non-degree students are encouraged to work with a PACE student services professional to discuss their educational goals and enrollment support needs.

Students are required to meet with a PACE student services professional, once reached 18 credit hours (6 if enrolled in graduate courses), unless in a certificate or other sequenced professional development program.