ENROLLMENT

DEGREE STUDENT STATUS
Definition: Undergraduate degree students who have presented appropriate credentials for admission and have been accepted as students in a degree program. The following actions apply only to degree students.

Intercollege Transfers
Degree students may transfer to another college/school within the University. To do so, a student must complete the online Change of Major/College form and obtain the approval of the Dean’s Office to which they are seeking a transfer. Some programs require the completion of additional application materials. Students seeking a transfer must have a cumulative GPA of 2.00. A cumulative GPA of at least a 2.50 is required for transfer admission into teacher licensure programs in the College of Education and Social Services. A cumulative GPA of 2.30 is required for transfer admission into the Social Work program. A semester and cumulative GPA of at least 2.30 is required for transfer admission into all engineering programs in the College of Engineering & Mathematical Sciences. To transfer into the Grossman School of Business, a student must complete EC 011, EC 012, MATH 019 or MATH 021, and STAT 141 (or an approved equivalency), each with a grade of C- or higher and an overall GPA of a 2.25. In addition, a cumulative GPA of at least a 2.50 is required for transfer admission. College of Nursing and Health Sciences’ minimum GPA and prerequisite requirements for transfer vary by program. Transfers will be approved only if space is available and may be conditional upon students satisfactorily completing requirements set out by the new college/school.

Re-ENTRY to the University
Previously enrolled undergraduate students who were working toward a degree and who wish to return to the University following a voluntary leave should complete the online Re-entry Application. To learn about specific re-entry procedures for the academic units and to complete the Re-entry Application, please visit the Re-entry website (https://www.uvm.edu/admissions/undergraduate/re_entry_students).

 Withdrawal from the University
Degree students who wish to withdraw from the University must first notify (in person or in writing) Student Services in the Dean’s Office of their college/school.

Medical Withdrawal
Degree students who wish to withdraw from all current courses at the University for medical reasons must contact the Dean’s Office of their college/school to discuss their intention to medically withdraw. For more information, please refer to the complete policy (http://www.uvm.edu/policies/student/medicalwithdrawal.pdf).

Leave of Absence
A leave of absence means that a student in good standing, who is eligible for continued enrollment, ceases to be enrolled and is guaranteed readmission.

1. Student must submit a request for a leave of absence, in writing, to their college/school prior to the beginning of the semester that the leave will take effect. To be confirmed, leave forms must be signed by both the student and their dean.

2. Leaves are granted for a finite period of time, and normally may not exceed four semesters. A leave normally may not be granted to students on academic trial or disciplinary probation.

3. While on leave, the student’s status is temporarily inactivated. A leave of absence guarantees an individual’s readmission only if the student confirms intent to return by the closing date for a normal readmission application (October 31 and March 31 preceding the appropriate semester). A leave does not guarantee housing upon the student’s return.

4. Unused financial aid will not be carried over. Upon readmission, students must reapply for financial aid according to the Office of Student Financial Services policies and procedures in effect at that time.

DISTANCE EDUCATION STUDENT STATUS
A distance education student is a student whose primary affiliation with UVM is as a student matriculated in a distance education degree or academic certificate program where the majority of content is delivered at a distance. There may be a minimal residency component of the program that is exclusively available to the matriculated distance education students. A distance student may not register for an on campus course, however a residential student may register for courses offered through a distance program.

Students are billed according to their primary affiliation with UVM. These categories are residential or distance. When tuition differs between these categories, tuition is billed according to the primary affiliation of the student for any courses taken.

NON-DEGREE STUDENT STATUS
This category applies to non-degree students who have presented minimum credentials and have been permitted to undertake limited course work up to nine credits, per semester for a purpose other than the earning of a degree. Students presently enrolled and in good standing at another institution may take courses at UVM to transfer to their institution - these visiting students are considered non-degree students. Approval from Continuing and Distance Education is necessary for a student to exceed the nine-credit maximum. Credits earned by non-degree students who later apply and gain admission to a degree program will be evaluated and, if appropriate, will be accepted toward completion of their degree.

An application will be required of all individuals enrolling in non-degree courses. Non-degree students may enroll for a maximum of nine credit hours per semester, unless granted an override by
Continuing and Distance Education for specific programs that have an established sequence (e.g., post-bac pre-med or other certificate programs). Non-degree students register for courses two weeks (14 days) after course registration opens, to allow ample time for degree-seeking students to finalize their course schedules.

Selection of courses for those having long-range plans of earning a degree should be made on the basis of information given in this catalogue. Students interested in making a formal application for admission to the university should contact the Admissions Office. Non-degree students will be required to meet with a Continuing and Distance Education advisor after completing 18 credit hours, unless in a certificate or other sequenced professional development program. Students will work with Admissions and the Dean’s Office to anticipate transfer application to a UVM degree program.

All non-degree students who would like assistance in planning educational programs and selecting courses should contact Continuing and Distance Education.